City of Los Angeles

Department of Public Works
Bureau of Contract Administration / Office of Contract Administration / Labor Compliance Section
1149 S. Broadway, Suite 300, Los Angeles, CA 90015
Phone: (213) 847-2629 – Fax: (213) 847-2722

JOBS COORDINATOR AFFIDAVIT

The Jobs Coordinator plays an integral part in the success of its partners in obtaining the targeted hiring percentages (based on construction hours worked) of 30% Local Hire / 20% Apprentice Hire of which 50% will be performed by Local residents / 10% Disadvantaged Worker Hire.

SECTION 1. PRIME CONTRACTOR INFORMATION

Project Name: _____

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone: _____ E-mail: _____

SECTION 2. JOBS COORDINATOR INFORMATION

Jobs Coordinator Name: _____

Jobs Coordinator Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

SECTION 3. DECLARATION

The Prime Contractor certifies that its designated Jobs Coordinator possesses, but not limited to, the following demonstrable experience and qualifications as outlined in Section VI.4 (a) & (b) of the City's Public Works Infrastructure Stabilization Policy (DPW-Policy).

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide documentation of its Jobs Coordinator experience and qualifications for the purpose of ascertaining compliance with the DPW-Policy. Furthermore, I understand that failure to comply may be deemed a material breach of any City contract by the Awarding Authority; or the Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; or monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the DPW-Policy as evidence against the Contractor in actions taken pursuant to the provisions of the Los Angeles Administrative Code Section 10.40, et seq., Contractor Responsibility Ordinance.

I certify that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this _____ day of _____, in the year 20 ____ , at _____ , _____
(City) (State)

_____ _____
Signature Mailing Address

_____ _____
Name of Signatory (please print) City, State, Zip Code

_____ _____
Title City of Los Angeles BTRC Form