

ORDINANCE NO. 178155

An Ordinance amending the Los Angeles Administrative Code to transfer the duties and responsibilities of the Office of the City Administrative Officer as the designated administrative agency to the Department of Public Works, Bureau of Contract Administration, and to make minor technical corrections to the Code.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Subparagraph (7) of Paragraph (b) of Section 10.8.2.1 of the Los Angeles Administrative Code is amended to read:

(7) Designated Administrative Agency (DAA) means the Department of Public Works, Bureau of Contract Administration.

Sec. 2. Paragraph (j) of Section 10.36.1 of the Los Angeles Administrative Code is amended to read:

(j) Designated Administrative Agency (DAA) means the Department of Public Works, Bureau of Contract Administration who shall bear administrative responsibilities under this Article.

Sec. 3. Subparagraph (e) of Paragraph (1) of Section 10.37.1 of the Los Angeles Administrative Code is amended to read:

(e) Designated Administrative Agency (DAA) means the Department of Public Works, Bureau of Contract Administration, who shall bear administrative responsibilities under this Article.

Sec. 4. Paragraph (a), (b) and (d) Section 10.39.2 are amended to read:

(a) The Department of Public Works, Bureau of Contract Administration shall develop proposed rules and regulations for contract awarding authorities to follow in evaluating, documenting and reporting performance of contractors under personal services contracts. The proposed rules and regulations shall be submitted to the city Council for consideration and shall become final upon approval by the Council.

(b) The Department of Public Works, Bureau of Contract Administration shall collect and maintain evaluative data on contractor performance under personal services contracts and establish a database containing that evaluative data. Evaluative data shall include, but not be

limited to: quality of work product or service performed; timeliness of performance; compliance with budget; and expertise of personnel assigned to the contract.

(d) Each contract awarding authority shall consider information contained in the data base maintained by the Department of Public Works, Bureau of Contract Administration in evaluating proposals and/or conducting reference checks on prospective contractors prior to awarding personal service contracts.

Sec. 5. Subparagraph (j) of Paragraph (l) of Section 10.40 of the Los Angeles Administrative Code is amended to read:

(j) **"Designated Administrative Agency (DAA)"** means the Department of Public Works, Bureau of Contract Administration who shall bear administrative responsibilities under this Article.

Sec. 6. Paragraphs (a), (b) and (d) Section 10.39.4 are amended to read:

(a) The Department of Public Works, Bureau of Contract Administration shall develop proposed rules and regulations for contract awarding authorities to follow in evaluating, documenting and reporting performance of contractor under construction contracts. The proposed rules and regulations shall be submitted to the City Council for consideration and shall become final upon their approval by the Council.

(b) The Department of Public Works, Bureau of Contract Administration shall collect and maintain evaluative data on contractor performance under construction contracts and establish a data base containing that evaluative data. Evaluative data shall include, but not be limited to: quality of work product; timeliness of performance, compliance with budget, and expertise of personnel assigned to the contract.

(d) Each contract awarding authority shall consider information contained in the data base maintained by the Department of Public Works, Bureau of Contract Administration determining bidder responsibility prior to award construction contracts. Bidder responsibility shall be determined in accordance with applicable law.

Sec. 7. Paragraph (D) of Section 10.41 of the Los Angeles Administrative Code is amended to read:

(D) Designated Administrative Agency (DAA) means the Department of Public Works, Bureau of Contract Administration.

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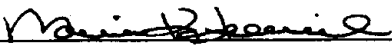
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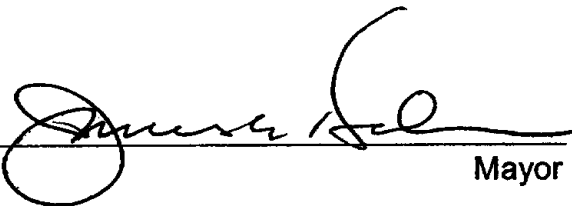
Sec. 8. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located in the Main Street lobby to the City Hall; one copy on the bulletin board located at the ground level at the Los Angeles Street entrance to the Los Angeles Police Department; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of AUG 09 2004.

J. MICHAEL CAREY, City Clerk

By 
Deputy

Approved AUG 11 2004


Mayor

Approved as to Form and Legality

ROCKARD J. DELGADILLO, City Attorney

By 
JANET C. JACKSON
Deputy City Attorney

Date: 8/30/04

File No. 04-0600-528
103736

DECLARATION OF POSTING ORDINANCE


I, MARIA C. RICO, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 176155 - Amended the L.A.A.C. to transfer the duties & responsibilities of the Office of the CAO as the designated administrative agency to the Department of Public Works, Bureau of Contract Administration, & to make minor technical corrections to the Code - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on Aug. 3, 2004, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on August 13, 2004, I posted a true copy of said ordinance at each of three public places located in the City of Los Angeles, California, as follows: 1) One copy on the bulletin board at the Main Street entrance to Los Angeles City Hall; 2) one copy on the bulletin board at the ground level Los Angeles Street entrance to the Los Angeles Police Department; and 3) one copy on the bulletin board at the Temple Street entrance to the Hall of Records of the County of Los Angeles.

Copies of said ordinance were posted conspicuously beginning on August 13, 2004 and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.

Signed this 13th day of August 2004 at Los Angeles, California.


Maria C. Rico, Deputy City Clerk

Ordinance Effective Date: Sept. 22, 2004

Council File No. 04-0600-S28