

City of Los Angeles Title VI Annual Work Plan

Fiscal Year 2025

The purpose of the Annual Work Plan is to establish goals for the Title VI Program, monitor progress toward achieving goals, and report on the programs' accomplishments on an annual basis.

Accomplishments

- Updated the Title VI page on the website.
 - Included additional information on the Policy Statement to reflect the most up to date policies and requirements.
 - Created and posted a Participation Survey in order to identify impacted residents and communities affected by the Federal-Aid Highway Program.
- Although some translated documents in select languages are already available, worked with the Chief External Affairs Officer to establish a policy in place in case a person needs translation.
 - Providing resources for translating documents in additional languages.
 - Providing resources for translative services in real time (i.e. phone calls, emails, in-person visits).

Goals for 2026

- Existing training is available to all City employees regarding Title VI, and we plan to work towards ensuring all City employees have completed the training by the end of 2026.
 - Update training materials to reflect the most up to date policies and requirements.
 - Work with City Departments to send notices and reminders to City employees to complete the training.
- Work with City Departments to ensure that the most updated Exhibit 4-C "Master Agreement-Administering Agency-Sate Agreement for Federal- Aid Projects" is signed and used for all sub-contract and sub-agreements with federal funds where applicable.